

CONTINENTAL LOCAL SCHOOL
Facility Rental Agreement

By submitting this form I hereby agree to the following regulations concerning the use of the school facilities:

A. Payment of School Personnel

- Payment of a custodian at their hourly fee at time and a half.
- If the kitchen is used, a school cook must be present and paid at time and a half.
- All payments must be made to Continental Local School.

B. Facilities and Equipment

- Any equipment used must be left in the condition in which it was found before the next school day, but within 48 hours.
- Damaged equipment or property, which results from abuse must be accounted for and the school reimbursed for the damage.
- No smoking in the building.

Reasonable effort must be made by the person submitting this form to see that the individuals attending the function do not damage or deface any equipment or property. Use of alcoholic beverages are prohibited anywhere on premises. School board members, administration, custodians, and the school district shall not be responsible for any accident.

EMAIL COMPLETED FORM TO: CN_ATHLETICS@CN.NOACSC.ORG

Facility Requested By: _____

Email Address: _____

Mailing Address: _____

Phone: _____ (home/cell) _____ (business)

Organization: _____

Facility Needed: _____

Dates Needed: _____

Times Needed: _____

Additional Information: _____

OFFICE USE ONLY		
SUPT-JH/HS PRIN_____	DEAN OF STUDENTS/AD_____	ELEM. PRIN._____
MAINTENANCE_____	TREASURER_____	CAFETERIA SUPV._____

Cost of Facility: _____ Janitor _____ per hour

Use of Kitchen: _____ School Cook _____ per hour

Tentative Approval: _____ Date: _____

Final Approval: _____