

Submit to: Continental School  
Personnel Office  
5211 SR 634  
Continental, OH 45831

# Continental Local School

## Non-Certified Application

An Equal  
Opportunity Employer

Date: \_\_\_\_\_

### PERSONAL DATA

Name \_\_\_\_\_  
Last First Middle or Maiden Name

Address \_\_\_\_\_  
Street City and State Zip Code

Home Phone ( ) \_\_\_\_\_ Business Phone ( ) \_\_\_\_\_

Social Security Number \_\_\_\_\_ Position Applying For \_\_\_\_\_

Type of Employment Desired \_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_ Substitute

Driver's License Number (if required by job) \_\_\_\_\_

Have you ever been employed here before? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you a citizen of the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

### EDUCATION

Name of High School \_\_\_\_\_

Date Diploma was Received \_\_\_\_\_

Name of College \_\_\_\_\_

Degree Earned and Date \_\_\_\_\_

Major/Minor \_\_\_\_\_

### EXPERIENCE

Please list most recent employers

**Place of Employment** \_\_\_\_\_

Job Title/Duties \_\_\_\_\_

Dates Employed \_\_\_\_\_

Name of Immediate Supervisor \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**Place of Employment** \_\_\_\_\_

Job Title/Duties \_\_\_\_\_

Dates Employed \_\_\_\_\_

Name of Immediate Supervisor \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**Place of Employment** \_\_\_\_\_

Job Title/Duties \_\_\_\_\_

Dates Employed \_\_\_\_\_

Name of Immediate Supervisor \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

***REFERENCES***

**Name and Position** \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (    ) \_\_\_\_\_ Number of Years Known \_\_\_\_\_

**Name and Position** \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (    ) \_\_\_\_\_ Number of Years Known \_\_\_\_\_

**Name and Position** \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (    ) \_\_\_\_\_ Number of Years Known \_\_\_\_\_

***MISCELLANEOUS***

Add here any additional information that will assist in arriving at a true estimate of your skills/qualifications.

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***REQUEST FOR A CRIMINAL HISTORY RECORD CHECK***

The District is prohibited from inquiring about prior criminal convictions of any applicant on an application form. However, certain employees of the District must undergo a criminal background check as a condition of employment. An employee who has been convicted of or plead guilty to one or more of the disqualifying offenses enumerated in the Ohio Revised Code may be deemed ineligible to work in the District.

By signing below, understand and agree that, pursuant to the law,

- A. the Board of Education must request a criminal history check on me from the Bureau of Criminal Intelligence and Investigation and possibly from the Federal Bureau of Investigation;
- B. until that report is received and reviewed by the District, I am regarded as a conditional employee, and
- C. I may be deemed ineligible to work for the District based on the results of my background check and immediately released from employment as a result.

I hereby authorize such a records check and agree to pay the fee charged by the Bureau of Criminal Intelligence and Investigation and any additional fees associated with an FBI check.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_